

# HEALTH WATCH

## AN IMPORTANT MESSAGE FROM MONTEREY COUNTY BANK REGARDING THE CORONAVIRUS OUTBREAK UPDATE: MARCH 13, 2020

# COVID-19

Monterey County Bank management and staff are taking news of the COVID-19 Coronavirus outbreak seriously and would like to take a moment to assure our customers and vendors that we continue to take preventative steps to help in the fight to remain safe and healthy. Such steps include but are not limited to:

- Air purifiers with HEPA filters are set up at each of our branch and office locations. These purifiers are kept running regularly throughout the day.
- The Bank has necessary supplies on hand such as latex gloves (already put in use) and N95 masks which will be deployed to bank staff if the virus continues to spread with cases in the banks' service area.
- High-touch areas are disinfected throughout the day.
- Senior management has reviewed the bank's internal Pandemic plan and continues to work closely with each of the Service Providers the bank uses, to assure a seamless delivery of bank products and services in the event a local outbreak impacts our community.
- Employees are asked to stay home if they exhibit flu-like symptoms and remain at home and fever-free for a 24-hour period. If a staff member is at the Bank and becomes ill they will be sent home to recover. If an employee were to test positive for the COVID-19 Coronavirus, at a minimum, the bank will follow CDC recommendations regarding when such an employee can safely return to work.
- The Bank has implemented "social distancing" of 3-6 feet and is reducing face-to-face meetings, whenever possible.
- Bank Management continues to communicate with its staff on precautionary measures to stay healthy.

The number of reported cases world-wide continues to increase and the World Health Organization (WHO) has now declared COVID-19 a Pandemic. Monterey County Bank encourages all its customers to stay informed and take your own personal steps and precautionary measures to help ensure the well-being of yourself and others around you. In addition to local and national news outlets, we would encourage all of you to visit these helpful websites for more information:

Centers for Disease Control  
World Health Organization  
Monterey County Health Department  
California Department of Public Health

<http://www.cdc.gov>  
<http://www.who.int>  
<http://www.mtyhd.org>  
<http://www.cdph.ca.gov>

**In light of the continual spread of this Pandemic, we ask that customers who are exhibiting symptoms of the COVID-19 Coronavirus (fever of 100.4 or higher, cough, shortness of breath), have recently traveled to another country, or are ill and at-risk, refrain from visiting any of our lobby branches. If a customer falls into one of the preceding categories, we request that these customers utilize alternative services offered by the bank: Online Banking, Night drops, Drive ups (located at Monterey and Carmel branches) or various ATM's throughout the area.**

As more information regarding this global health threat becomes available, we will continue to provide updates on our bank website [www.montereycountybank.com](http://www.montereycountybank.com) or via notices posted in our branch lobbies.

Thank you,  
*Monterey County Bank*